Date

Name of IRA Administrator   
Address   
City, State ZIP

RE: Authorization for Qualified Charitable Distribution from my IRA

Dear IRA Administrator:

I hereby authorize you to make a Qualified Charitable Distribution (QCD) from my individual retirement account number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as provided by the Tax Cuts and Jobs Act of 2017. Please issue a direct transfer of funds in the amount of $ \_\_\_\_\_\_\_\_\_ payable to the Harris Center for Conservation Education (which is a public charity and is not a donor-advised fund or supporting organization: EIN 23-7085105) at the following address:

Harris Center for Conservation Education  
83 King’s Highway  
Hancock, NH 03449

In your documentation to the Harris Center, please clearly indicate my name and address as the donor of record in connection with this transfer, and copy me on the transmittal at the address below. It is my intention that this gift complies with IRC 408(d)(8). It is also my intention to have this transfer qualify during the XXXX tax year. Therefore, it must be postmarked no later than month/day/year.

If you have any questions or concerns regarding this request, I can be reached at (phone and/or email address), or contact Director Jeremy Wilson at the Harris Center: (603) 525-3394. Thank you for your prompt attention to and assistance in this matter.

Sincerely yours,

Name   
Address